

**CULVER CITY UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
ADOPTED MINUTES**

Meeting:	<u>Regular Meeting</u>	Date:	<u>May 27, 2008</u>
Place:	<u>District Administration Office</u>	Time:	<u>6:00 p.m. – Public Meeting</u>
	<u>4034 Irving Place</u>		<u>6:01 p.m. – Closed Session</u>
	<u>Culver City 90232</u>		<u>7:00 p.m. – Public Meeting</u>

Board Members Present

Dana Russell, D.D.S., President
Saundra Davis, M.A., Clerk
Steven Gourley, Member
Scott Zeidman, Esq., Member

Staff Members Present

Myrna Rivera Coté, Ed.D., Superintendent
David El Fattal, M.B.A.
Sara Fields
Patricia Jaffe, M.S.

Call to Order

Board President Dr. Russell called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:00 p.m. with four Board members in attendance. Dr. Beagles-Roos was absent. Ms. Rose Ecker led the Pledge of Allegiance.

Report from Closed Session

Dr. Russell reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

8. Adoption of Agenda

It was moved by Mrs. Davis and seconded by Mr. Zeidman that the Board approve the May 27, 2008 agenda as presented. The motion was approved with a vote of 4 – Ayes, 0 – Nays.

9. Consent Agenda

Dr. Russell called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. No items were withdrawn. It was moved by Mr. Gourley and seconded by Mr. Zeidman to approve Consent Agenda Items 9.1 – 9.7 as presented. The motion was approved with a vote of 4 – Ayes, 0 – Nays.

9.1 Minutes of Regular Meeting – May 13, 2008

9.2 Purchase Orders

9.3 Acceptance of Gifts - Donations

9.4 Certificated Personnel Reports No. 19

9.5 Classified Personnel Reports No. 19

9.6 Student Teacher Agreement between the Culver City Unified School District and Biola University

9.7 2008-2009 Designation of CIF Representatives to the Ocean League

10. Awards, Recognitions and Presentations

10.1 American Citizenship Awards for May 2008

Dr. Coté read the names of each school's recipients of the American Citizenship Award for the month of February. The recipients were Elizabeth Johnson from El Rincon Elementary; Gisel Ruezga from La Ballona School; Madelyn Holden from Linwood E. Howe School; Cameron Reitzel from El Marino School; Devon White from Farragut School; Sean Keelan from Culver City Middle School; Miquelle Pacheco from Culver Park High School; and Hana Cohn from Culver City High School. Dr. Russell presented each recipient with their citizenship pin and thanked the students and their families for attending the meeting.

11. Public Recognition

11.1 Student Representatives' Reports

Middle School Student Representative

Edna Vogel-Amezcuca, Culver City Middle School Student Representative, reported on activities at Culver City Middle School, including the Pennies for Patients fundraiser starting on May 28, 2008.

Culver Park Student Representative

Minilli Eustacio, Culver Park High School Student Representative, was not present.

Culver City High School Student Representative/Student Board Member

Ogechi Wadibia, Student Board Member, reported on activities at Culver City High School, including the AVPA Spring Concert; Grad Night; the blood drive; Prom Night on June 7th; the ASB naming David Mielke as Teacher of the Year; and the Masters Track Meet.

11.2 Superintendent's Report

Dr. Coté reported on the impact of the Governor's May Revise; her attendance at the CSBA Superintendents Advisory Board meeting in Sacramento; Farragut's Open House; the upcoming Culver City Education Foundation's Renew the Library event; the Middle School and High School's Spring Concerts; and the District submitting artwork to Congresswoman Watson's office.

11.3 Assistant Superintendents' Reports

Mrs. Jaffe reported on the BTSA Colloquium and gave commendations to Antoinette Fournier for her supervision.

Mrs. Fields discussed the process for the teachers to get credentialed.

11.4 Members of the Audience

Members of the audience spoke about:

- Bullying and the documentation to make a formal complaint about a child. The need for a more formal procedure.

11.5 Members of the Board

Board Members spoke about:

- Procedures to report bullying
- Addressing the Adult School accreditation and security issues at the school
- If the Real Estate class at the Adult School was approved by the State
- Looking forward to the finalization of the budget
- Mr. Gourley requested that the Director of Security come to a Board meeting to explain the security issues at the Adult School. Dr. Coté commented that there will be a full presentation on the Adult School.
- Mr. Zeidman showed the presentation of the El Marino Taiko Drummers performance at the California Distinguished School Ceremony at the Disneyland Hotel
- Dr. Coté responded to Mrs. Davis' request for an update on the Democratic Club's meeting.
- Java Drama being very well organized and a great event
- Senior Class survey
- Dr. Russell requested an update on the Exchange Club's Fourth of July event
- Letters received from the parents at El Marino regarding air quality
- A correction to the adjournment section of the May 13, 2008 minutes to read Mr. Charleson instead of Mr. Charles Son
- The Board receiving cumulative information on graduating students and what schools they are attending

Board Members recognized Dr. Coté for following through with the Congressional Art Contest.

12. Information Items**12.1 Presentation by the City of Culver City on the Comprehensive Recycling Community Program**

Damien Skinner from the City of Culver City introduced Kathleen Strickley from the Department of Conservations who presented a recycling pilot program to the Board. Ms. Strickley responded to questions from the Board, and informed them that she would like to have a workshop for the teachers regarding the program on August 19, 2008.

12.2 2008-2009 Student Enrollment Update

Rose Ecker, Director of Pupil Services and Drew Sotelo, Administrator of Child Welfare and Attendance, gave a presentation on the 2008-2009 District enrollment as of May 22, 2008. Members of the audience spoke about perceptions in the community about the Middle School, and inquired as to the number of permits being issued at the Middle School and High School levels. Several members of the audience requested that the Board have a community forum to discuss the Middle School and the topic of permits. There was a consensus among Board members to have a Board Forum. Mr. Gourley recommended that there be a Special Meeting instead of a Board Forum in case more than one Board member would like to attend. Dr. Russell thanked the presenters and audience members for their comments.

12.3 Presentation on Governor's May Revise of State Budget

Mr. El Fattal gave a provided an overview of the key details of the Governor's State Budget May Revise as well as potential and presently known impacts on the District's budget. Mr. El Fattal responded to questions from the Board and audience members.

12.4 Presentation on AB825 Budget Flexibility for 2008-2009

Mr. El Fattal gave an overview of the flexibility of the Categorical Education Block Grants. Also discussed was the impact of the May Revise on AB 825 Block Grants transfer flexibility.

12.5 Presentation Effect of May Revise on Human Resources

Mrs. Jaffe gave a presentation on staffing based on the effect of the May Revise and responded to questions from the Board.

12.6 First Reading of New Administrative Regulation 9320, Minutes and Recordings

Dr. Coté introduced the new Administrative Regulation. After making a few grammatical changes, it was decided by the Board to bring back the Administrative Regulation for adoption.

13. Recess

The Board recessed at 8:46 p.m. and reconvened at 8:58 p.m.

14. Action Items**Superintendent's Items****14.1 Waiver of Board Bylaw 9320, Meetings & Schedule of Proposed Meeting Dates**

Dr. Coté presented the meeting dates for 2008-2009 and explained that one meeting in November is cancelled due it falling on Veteran's Day. It was moved by Mrs. Davis and seconded by Mr. Gourley that the Board approve the waiver of Bylaws of the Board 9320, Meetings, for the purpose of canceling the regularly scheduled meetings of November 11, 2008; December 23, 2008; and April 14, 2009 as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

14.2 Second Reading and Approval of Revised Bylaw 9324, Minutes and Recordings

It was moved by Mr. Zeidman and seconded by Mr. Gourley that the Board approve the revised Board Bylaw 9324, Minutes and Recordings as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

Education Services Items**14.3 Approval is Recommended for Culver City Adult School Older Adults Education Program Classes to be Offered at Culver City Rotary Plaza**

It was moved by Mr. Gourley and seconded by Mrs. Davis that the Board approve the Physical Fitness and Popular Culture courses to be offered at Rotary Plaza as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

14.4 Approval is Recommended for New K-5 and Middle School Science Textbook Adoption

It was moved by Mr. Gourley and seconded by Mr. Zeidman that the Board approve the new K-5 and Middle School Science Textbook Adoption as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

14.5 Approval is Recommended for the SELPA Annual Budget and Service Plan for 2007-2008, following the Hearing on May 13, 2008

It was moved by Mrs. Davis and seconded by Mr. Gourley for purpose of discussion that the Board approve the Tri-City SELPA Budget and Service Plan for 2007-2008 as presented. Mr. Zeidman inquired as to the age requirements starting at zero. Mrs. Rose Ecker, Director of Pupil Services, responded. The motion was approved with a vote of 3 – Ayes and 1 – Nays.

Business Items**14.6 Approval is Recommended for the Budget Revision to the General Fund**

It was moved by Mr. Gourley and seconded by Mrs. Davis that the Board approve the budget revisions to the General Fund as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

14.7 Approval is Recommended for the Budget Revision to the Adult Education Fund

It was moved by Mrs. Davis and seconded by Mr. Zeidman that the Board approve the budget revisions to the Adult Education Fund as presented. The motion was approved with a vote of 4 – Ayes and 0-Nays.

14.8 Approval is Recommended for the Management Plan for Financing Other Post Employment Benefits (OPEB)

Mr. El Fattal provided information on the Management Plan. It was moved by Mrs. Davis and seconded by Mr. Gourley to approve the Management Plan for Financing Other Post Employment Benefits as presented. Janet Chabola brought to the Board's attention that there are several policies that need to be updated and some are regarding retirement. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

14.9 Approval is Recommended for Resolution #43 – 2007/2008(HR), Regarding Layoff/Reduction of Classified Personnel

Mrs. Jaffe presented information on the Resolution. It was moved by Mr. Gourley and seconded by Mr. Zeidman that the Board approve Resolution #43-2007/2008 (HR), authorizing the reduction of three classified positions as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

14.10 Approval is Recommended for Resolution #44 – 2007/2008(HR), Regarding Layoff/Reduction of Classified Management Personnel

It was moved by Mr. Gourley and seconded by Mrs. Davis that the Board approve Resolution #44-2007/2008(HR), authorizing the reduction of one classified management position as presented. The motion was approved with a vote of 3 – Ayes and 1 – Nay.

14.11 Approval is Recommended for Resolution #45-2007/2008(HR), To Rescind Reduction or Discontinuance of Particular Kinds of Service

It was moved by Mrs. Davis and seconded by Mr. Gourley that the Board approve Resolution #45-2007/2008 (HR) To Rescind Reduction or Discontinuance of Particular Kinds of Service as presented. The motion was approved with a vote of 4 – Ayes and 0 – Nays.

15. Board Business – None

16. Public Recognition – Continued

16.1 Members of the Audience

Members of the audience spoke about:

- Public accountability for the compensation to the Board including their health benefits
- Whether or not parents working in the District are considered residents
- An invitation to the Athlete of the Year event on June 5th

16.2 Members of the Board

Members of the Board spoke about:

- Agendizing an acknowledgment for the student athletes. A consensus was reached with Mr. Zeidman, Mrs. Davis and Mr. Gourley in agreement.
- Mrs. Davis requested to have the meeting adjourned in memory of Evelyn Hamble
- Having the books displayed that were made by Mr. George Laase
- An invitation to attend the Mock Trial event on June 3rd and 4th in the City Hall Chambers
- Negative discussions about the Middle School and High School, and the hopes that at an upcoming parent forum the discussions will be lead in a positive manner.

Adjournment

There being no further business, it was moved by Mr. Gourley, seconded by Mrs. Davis and unanimously approved to adjourn the meeting. Board President Dr. Russell adjourned the meeting at 9:46 p.m. in memory of Evelyn Hamble.

Approved: _____
Board President

Superintendent

On: _____
Date

Secretary